

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 17th of March 2016 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter
Absent: Mr. Begley

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Weiser & Mr. Clemmons

A moment of silence for the passing of Jaylon Knight was observed.

Mr. Begley arrived at 6:31 pm.

PLEDGE OF ALLEGIANCE – Mrs. Shorter

PRESENTATIONS/RESOLUTIONS

School Spotlight – Fairfield Freshman School Leadership & Service Club – Larissa Smith, Michael Berkemeier, Landon Johnson

COMMUNICATION - None

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialog at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

16-27 LEAVE OF ABSENCE/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mr. Kearns to approve the following:

A. Personnel – Licensed

1. Leave of Absence

a. Kelli Stark, Senior High, Counselor
(effective March 25, 2016 through May 3, 2016; extension of unpaid childrearing leave)

2. Employment

a. Extracurriculars 2015-16

Senior High

Kelsey Banks, Softball, Reserve Assistant
Tommy Begley, Baseball, Assistant, 50%
John Buelt, Track, Assistant
Brad Bullock, Track, Assistant
Nicholas Gray, Baseball, Assistant
Jason Krause, Track, Assistant 50%
Charnee Lumbus, Track, Assistant
Cory Moorefield, Tennis, Boys
Kurt Himmelwright, Track, Assistant, 50%
Ryan McCarthy, Tennis, Assistant, Boys
Jessica Smith, Volleyball, Assistant, Boys
Alexa Thompson, Softball, Assistant
Matt Tyla, Track, Head Coach
Greg Wilson, Baseball, Assistant, 50%
Anthony Witt, Baseball, Reserve Assistant

Freshman

David Cook, Baseball, Assistant
C. Alec Fultz, Track, 50%
Andrew Guenther, Baseball
Mark Jarvis, Volleyball, Boys
Christopher Perry, Track, 50%
Gretchen Price, Softball
Jill Wildermuth, Softball, Freshman Assistant

Intermediate

Shelby Ryan, Intramural Volleyball 5th/6th* (additional due to number of participants)
Latrice Watkins, Summer Transition Camp Coordinator, 50%

b. Home Instructors (including Home Instructors for Summer 2015-16)

William Alderman
LeeAnn Forte
Joanna Gilbert
Amy Hudson
Jennie Johnson
Tiffany Mariol
Amanda Robey

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$25.51 per hour, effective for the 2015-2016 school year.)

c. Substitute Teachers

William Golden
Cheryl Knipe
Lindsey Schweikert

(All recommendations are for the 2015-16 school year at a rate of \$82 per day.)

d. Volunteer

Rodney Hubbard, Senior High, Baseball

(The above-noted person is recommended for approval as volunteer coach for the 2015-16 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

16-28 RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT – Mr. Weiser

MOTION – Moved by Mr. Begley to approve the following:

B. Personnel -- Classified

1. Resignations

- a. Shirley Johnson, Transportation, Chauffeur
(effective the end of the day March 31, 2016; for retirement purposes)

2. Leaves of Absence

- a. Melissa Abney, North, Food Service Assistant
(effective February 8, 2016 through May 8, 2016; unpaid personal medical)
- b. Bridget Burch, Sr. High, Educational Assistant
(effective March 7, 2016 through March 24, 2016; unpaid personal)
- c. Ellen Howe, Freshman, Educational Assistant
(effective January 28, 2016 through April 28, 2016; unpaid personal medical)
- d. Shirley Johnson, Transportation, Bus Driver
(effective February 24, 2016 through March 4, 2016; unpaid personal medical)
- e. Tonya Rooks, Sr. High, Educational Assistant
(effective March 1, 2016 through May 31, 2016; extension of unpaid personal medical)

3. Employment
 - a. Sandra Doan, Transportation, Bus Driver
(effective March 18, 2016; for a replacement position)
 - b. Martha Miller, Transportation, Bus Driver
(effective March 18, 2016; for a replacement position)
 - c. Melissa Snow, Transportation, Bus Driver
(effective March 18, 2016; for a replacement position)
 - d. Mary Stidham, South, Food Service Assistant
(effective March 18, 2016; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Berding

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

1. Addendum to Memorandum of Understanding Regarding Member Evaluation as it Pertains to Plans of Improvement – Roger Martin

If a member receives a Final Summative Rating of “Ineffective”, that member is automatically placed on an improvement plan. The district also has the right to place any member on an improvement plan in order to address deficiencies in performance. Improvement plans are written to identify specific deficiencies and foster growth through professional development and targeted support.

2. Alternates for Building Project – Paul Otten
More discussion will take place at the April 7th Work Session to prioritize the alternate options for each of the new school buildings.

Mr. Hare feels that the priorities for alternatives should be based on the impact on student safety and learning.

Mr. Berding asked why the ADA transfer lift is not being added to the Central Elementary building and the response was that there will be no special education unit at Central.

16-29 ADDENDUM TO MEMORANDUM OF UNDERSTANDING REGARDING MEMBER EVALUATION AS IT PERTAINS TO PLANS OF IMPROVEMENT/RECOMMEND AWARDING THE BUS BIDS TO RUSH TRUCK CENTERS OF OHIO, INC. FOR THE PURCHASE OF FIVE (5) SEVENTY-TWO (72) PASSENGER BUSES/APPROVAL FOR TREASURER TO ADVERTISE FOR BIDS FOR DISTRICT-WIDE BLACKTOP REPAIR

MOTION – Moved by Mr. Berding to approve the following:

D. Other Items for Board Action

1. Addendum to Memorandum of Understanding Regarding Member Evaluation as it Pertains to Plans of Improvement – Roger Martin
2. Recommend awarding the bus bids to Rush Truck Centers of Ohio, Inc. for the purchase of five (5) seventy-two (72) passenger buses. (They were the lowest bidder meeting specifications for a cost of \$91,978.00 per bus. The total cost for buses is \$451,140.00 and includes the trade in of five (5) seventy-two (72) passenger buses.)
3. Recommend approval for the Treasurer to advertise for bids for district-wide blacktop repairs.

SECOND – Seconded by Mr. Kearns

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

16-30 RECOMMEND APPROVAL & AUTHORIZATION FOR THE BOARD PRESIDENT & THE TREASURER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF FAIRFIELD, OHIO, AND THE FAIRFIELD CITY SCHOOL DISTRICT BOARD OF EDUCATION REGARDING TRAFFIC IMPROVEMENT AROUND FAIRFIELD SENIOR HIGH SCHOOL AND PUBLIC WATER MAIN IMPROVEMENTS NEAR CENTRAL ELEMENTARY

MOTION – Moved by Mr. Kearns to approve the following:

4. Recommend approval and authorization for the Board President and Treasurer to execute the following agreement between the City of Fairfield, Ohio and the Fairfield City School District Board of Education regarding traffic improvements around Fairfield Senior High School and public water main improvements near the new Central Elementary School.

AGREEMENT

This AGREEMENT made and entered into by and between the CITY OF FAIRFIELD, OHIO (“CITY”) and the FAIRFIELD CITY SCHOOL DISTRICT BOARD OF EDUCATION (“SCHOOL”)

WITNESSETH

Whereas, in order to facilitate the traffic needs for the new Freshman High School along North Gilmore Road and the new Compass Elementary School along Holden Boulevard, certain public improvements to North Gilmore Road and Holden Boulevard are necessary and a new public water main between Route 4 and Donald Drive is desired in conjunction with the construction of the new Central Elementary on Route 4 (collectively "IMPROVEMENTS"), and

Whereas, CITY is empowered by the constitution and laws of the State of Ohio to construct public roadway improvements as herein described, and

Whereas, the parties are both interested in the completion of such IMPROVEMENTS in a timely manner, and

Whereas, the parties wish to provide for the phased construction and management of the IMPROVEMENTS pursuant to Ohio Revised Code Section 715.02,

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

1. CITY agrees to design, bid, contract for and manage the construction of the improvements along North Gilmore Road and bid, contract for and manage the construction of the Holden Boulevard traffic signal and striping improvements identified as A, B and C under the USES section of Exhibit B which is attached and incorporated into Exhibit 1 which is also attached hereto (Bachman letter dated February 17, 2016), all of which is incorporated herein by reference.
2. CITY agrees that it will cause the traffic signal and striping improvements identified as C under Exhibit A in Paragraph 1 above to be completed in time for the opening of the new Freshman High and Compass Elementary schools in the late summer of 2017. CITY agrees that it will cause the completion of the improvements identified as A and B under Exhibit A to Exhibit 1 by June 30, 2018 provided utility relocation is completed in a timely manner.
3. SCHOOL agrees that it will pay for and cause the timely completion of the design of the traffic signal and striping improvements on Holden Boulevard as referenced above in order to facilitate the CITY's bidding, contracting and construction management of the Holden Boulevard traffic signal and striping improvements. Other intersection improvements at Holden Boulevard will be designed, bid, contracted for and managed by SCHOOL in accordance with the site plan approved on December 17, 2015 for completion in time for the opening of the new Freshman High and Compass Elementary Schools in the late summer of 2017.
4. SCHOOL agrees to pay the sum of Three Hundred Thousand Dollars (\$300,000.00) to CITY as its contribution to the cost of the improvements identified in Paragraph 1 above. Said sum to be paid by September 1, 2016. CITY agrees to pay and be responsible for the cost of the improvements identified in Paragraph 1 above in excess of the SCHOOL'S contribution of \$300,000.00

5. Remaining public roadway improvements identified in Exhibits B and C to Exhibit 1 hereto will be completed by the CITY at its expense as funds and/or grants are available to the CITY as described in Exhibit 1 (Bachman letter dated February 17, 2016).
6. SCHOOL agrees to design, contract for and manage the construction of the eight inch (8") public water main between Route 4 and Donald Drive. CITY agrees to reimburse SCHOOL for one-half (1/2) of the total cost of said public water main within thirty (30) days after receipt of the itemized invoice cost from the SCHOOL.
7. CITY agrees at its expense to accept, manage and maintain at its expense all improvements constructed pursuant to this agreement.
8. Both parties agree to cooperate fully with each other in the completion of the improvements as described herein.
9. This agreement shall be effective upon its execution by all parties.

SECOND – Seconded by Mr. Berding

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

16-31 RESOLUTION TO AMEND RESOLUTION 16-13 TO CHANGE THE NAME FAIRFIELD PROPERTIES, LLC TO FAIRFIELD HOLDINGS, LLC

MOTION – Moved by Mrs. Shorter to approve the following:

5. Resolution to Amend Resolution No. 16-13 to Change the Name Fairfield Properties, LLC to Fairfield Holdings, LLC.

BE IT RESOLVED by the Board of Education of the Fairfield City School District that Resolution No. 16-13 is hereby amended by changing the name Fairfield Properties, LLC to Fairfield Holdings, LLC relative to the access easement for the proposed Raising Canes restaurant at Route 4 and Stadium Drive.

SECOND – Seconded by Mr. Begley

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

- 16-32 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR FEBRUARY 2016/ APPROVAL OF THE 2015-2016 AMENDED APPROPRIATIONS RESOLUTION/DONATIONS/ DISPOSALS/APPROVAL OF THE RESOLUTION ACCEPTING THE AMOUNTS & RATES AS DETERMINED BY THE BUDGET COMMISSION & AUTHORIZING THE NECESSARY TAX LEVIES & CERTIFYING THEM TO THE COUNTY AUDITOR/RECOMMEND APPROVAL OF THE COMMUNITY REINVESTMENT AREA (CRA) AGREEMENT WITH PACIFIC MANUFACTURING INC. CONTINGENT UPON APPROVAL BY FAIRFIELD CITY COUNCIL ON MARCH 28, 2016/APPROVAL TO CANCEL THE JUNE 16, 2016, REGULAR BOARD MEETING & RESCHEDULE THE REGULAR MEETING FOR JUNE 29, 2016 IN THE CATHERINE D. MILLIGAN COMMUNITY ROOM AT FAIRFIELD HIGH SCHOOL/ APPROVAL TO CANCEL THE JULY 7, 2016, WORK SESSION WHICH WILL NOT BE RESCHEDULED

MOTION – Moved by Mr. Berding to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:

February 18, 2016 – Regular Meeting
March 3, 2016 – Regular Work Session Meeting

- B. Recommend approval of the financial reports for the month of February 2016.

- C. Recommend approval of the 2015-2016 Amended Appropriations Resolution.

- D. Recommend approval of the following donations:

1. A donation of \$500 from the Fairfield Township Citizen’s Police Academy Alumni (CPAA) to Fairfield City School District to purchase dog food for Naddi.
2. A donation of \$50.73 from Target Take Charge of Education Program to Fairfield Freshman School.
3. A donation of \$100 from the Detjen Charitable Family Fund to the Fairfield High School Drama Department.

Total donations for 2016: \$1,850.70

- E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
18909	Printer	Business Office
15899	Computer	Central Elementary
18016	Computer	Central Elementary
18019	Computer	Central Elementary
18020	Computer	Central Elementary
18023	Computer	Central Elementary
18623	Computer	Central Elementary
18643	Computer	Central Elementary
20659	Computer	Central Elementary

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20660	Computer	Central Elementary
20661	Computer	Central Elementary
20662	Computer	Central Elementary
18706	Computer	East Elementary
19160	Computer	High School
20364	Projector	High School
28466	Computer	High School
28467	Computer	High School
28468	Computer	High School
28470	Computer	High School
28473	Computer	High School
21553	Computer	Middle School
26188	Computer	Middle School
20928	Computer	South Elementary
21305	Projector	South Elementary
9069	Printer	Special Services
18053	Projector	Special Services
21803	Computer	Special Services
21804	Computer	Special Services
20598	Insignia boombox	Stadium site
20314488	Ticket booth	Stadium site
20314489	Ticket booth	Stadium site
20314490	Ticket booth	Stadium site
20314491	Ticket booth	Stadium site
20314492	Ticket booth	Stadium site
20314493	Ticket booth	Stadium site
20314530	Salt barn	Stadium site
97300079	Pine poles w lights	Stadium site
97500004	Pine poles w lights	Stadium site
12191	Computer	Technology
11350	Projector	West Elementary

- F. Recommend approval of the resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor.

County Auditor's Estimate of Tax Rate To Be Levied:

Bond Retirement Fund	3.70 mills
General Fund	53.51 mills
Permanent Improvement Fund	.50 mills
Total	57.71 mills

- G. Recommend approval of the Community Reinvestment Area (CRA) agreement with Pacific Manufacturing Inc. contingent upon approval by Fairfield City Council on March 28, 2016. (Draft agreement was previously provided to the Board.)
- H. Recommend approval of canceling the June 16, 2016, regular board meeting and rescheduling the regular meeting for June 29, 2016 at 6:30 pm in the Catherine D. Milligan Community Room at Fairfield High School.

- I. Recommend approval of canceling the July 7, 2016, work session which is not to be rescheduled.

SECOND – Seconded by Mr. Kearns

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

COMMITTEE REPORTS

- A. Legislative update – Michael Berding – nothing to report

- B. Butler Tech – Michael Berding

Mr. Berding read the following statement:

I have a copy of Butler Tech's State Report Card for everyone. Career-Technical Planning Districts are measured on Achievement, Graduation Rate, Prepared for Success and Post Program Outcomes. As you can see by the report, Butler Tech achieved an "A" in all areas.

- C. Planning Commission – Brian Begley – nothing to report

ANNOUNCEMENTS

March 19, 2016 – Crystal Classic, Fairfield Senior High School

March 25, 2016 – Spring Break Begins

April 4, 2016 – School Resumes After Spring Break

April 7, 2016 – School Board Work Session

BOARD MEMBER COMMENTS

Mr. Begley

He wished everyone participating in the Crystal Classic, good luck!

Mrs. Shorter

She thanked the Freshman School for coming to the meeting tonight.

She encouraged everyone to attend the Crystal Classic.

Mr. Kearns – no comments

Mr. Berding

He asked that everyone keep the family of Jaylon Knight in their prayers.

He congratulated Nick Ansberry for receiving the Chamber of Commerce scholarship last evening at the Chamber's 60th anniversary dinner.

He is looking forward to the Crystal Classic this weekend. He stated that it is a fabulous event. He acknowledged that it takes a lot of volunteers to pull it off and he wanted to publicly thank them for their commitment to Fairfield City Schools' show choirs.

BOARD MEMBER COMMENTS (continued)

Mr. Hare

He read the following statement:

It is always good to run into our graduates and learn about their post high school success.

Recently, I met Joshua Burton who is now a financial education officer with the State Treasurer of Ohio. He has worked with Fairfield and Ross Townships in adopting online checkbook. He spoke highly of his high school teachers and the education he received.

On Tuesday I had the pleasure of working at the polls with Michael Higgins, a senior at Fairfield High School. Michael was encouraged to participate in the election process by his government teacher, Mr. Jacobs. Michael was an excellent poll worker and represented Fairfield High School very well.

16-33 EXECUTIVE SESSION

MOTION – Moved by Mr. Berding to recess to Executive Session at 7:39 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 9:09 pm.

16-34 ADJOURNMENT

MOTION – Moved by Mr. Berding to adjourn the meeting.

SECOND – Seconded by Mr. Kearns

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 9:10 pm by the President, Mr. Hare.

President

Attest: _____
Treasurer

Mr. Paul Otten
Superintendent
Fairfield City Schools

2/17/16

Dear Paul,

As you are aware the City and Bayer and Becker Engineers have studied and analyzed the North Gilmore Rd., Holden Blvd., and Port Union thoroughfares for any impact of two new schools. The direct impact from the introduction of school traffic as determined by Bayer and Becker's Traffic Impact Study is illustrated in Exhibit A. The construction cost estimates have been generated by the City Public Works department using aerial photography and concept drawings. No final engineering plans have been designed.

After various meetings with your team and our internal traffic team, the City would like to recommend the following partnership as illustrated in Exhibit B (Sources and Uses) and Exhibit C (Comprehensive Plan) which illustrates the comprehensive traffic improvements to be completed.

The plan would be to upgrade all of North Gilmore Rd. from the Public Works Garage southern driveway to Symmes Rd. as well as signal installation at Compass Elementary and the High School vehicular access drive on Holden Blvd. with a combination of City, school and grant funds. The total cost of this comprehensive project is estimated at \$1,691,000.00. The city proposes to design all of the North Gilmore Rd. improvements, bid and manage the construction. The City will also bid and manage the signal installation as described above. It is our understanding Bayer and Becker Engineers are designing the signal improvements.

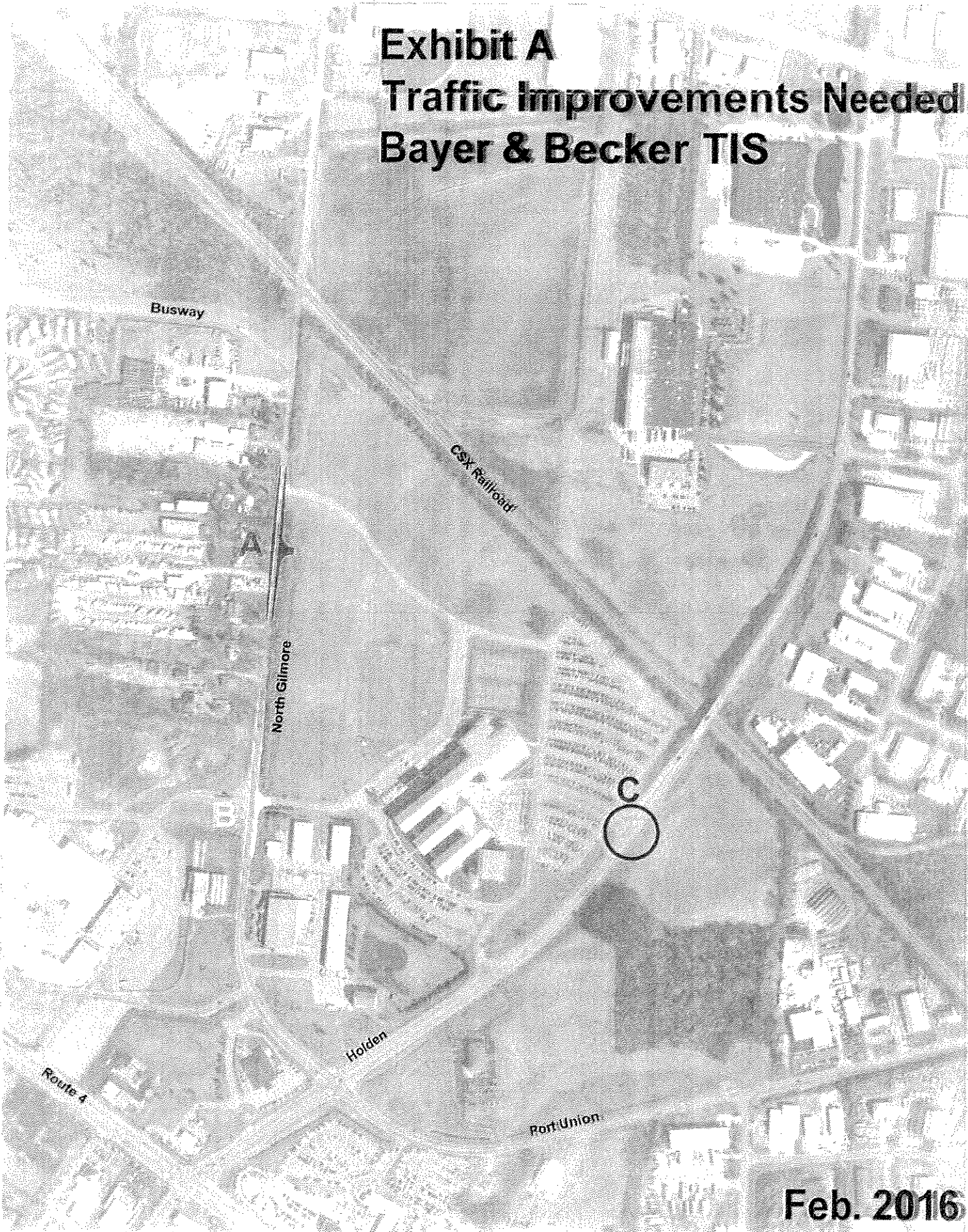
The City would pursue an Ohio Public Works Commission grant for part of North Gilmore Rd. and would use funds generated from the income tax of contractors on all three schools as well as Capital Improvement funds to complete the work. Due to grant cycle funding issues, North Gilmore Rd. would be completed after the schools were constructed. While I know this is not optimal, the City simply does not have the funds to advance this project without both grant dollars and a financial commitment from the schools. If the City is unsuccessful in getting the grant, the improvements as illustrated in Exhibit A will still be implemented using school and City funds.

So that we may move forward with an agreement memorializing these issues in detail as suggested in Ohio Revised Code 715.02, the City respectfully asks that the schools commit \$300,000.00 to these needed traffic improvements.

With Warmest Regards,

Timothy Bachman
Development Services Director
City of Fairfield

Exhibit A Traffic Improvements Needed Bayer & Becker TIS



Feb. 2016

EXHIBIT B SOURCES/USES

Site Related Traffic Issues/School Construction

USES		SOURCES
	Improvements	
	Construction Cost (w/Contingency)	
A	North Access-North Gilmore	\$250,000.00
B	South Access-North Gilmore	\$750,000.00
C	High School Signal Modifications	\$391,000.00
	Subtotal Improvements as Required by Traffic Impact Study	\$456,000.00
D	North Gilmore Project Engineering/Project Mgmt. (Excluding Signal Improvement C)	\$300,000.00
	R/W Acquisition and Utility Relocation	\$100,000.00
	Three Lane - North Gilmore (Public Works South Drive to Busway)	\$175,000.00
	North Gilmore - Grade Improvements @ CSX Crossing	\$141,000.00
	North Gilmore - CSX to Symmes	\$129,000.00
	Road Overlay - North Gilmore (Holden to Symmes)	\$176,000.00
	Subtotal Additional Upgrades North Gilmore	\$771,000.00
E	Additional Road Overlay	
	-Holden (Port Union to Corp. line)	\$236,000.00
	-Port Union (Holden to Profit)	\$228,000.00
	Subtotal Overlay Adjacent Roadways	\$464,000.00
	Total Construction Project	\$1,691,000.00

*Note: Ohio Public Works Commission OPWC is a competitive grant the City will apply for in next grant cycle - Sept. 2016.

Exhibit C Comprehensive Plan



Feb. 2016